

ALFRED HOLIDAY MARKET

- Saturday December 5, 2026 -

Call for Vendors

The Alfred Farmers Market & the Alfred 21st Century Group are happy to collaborate for the "Alfred Holiday Market" that will be held at the Joyce and Walton Center, in Alfred, NY On Saturday December 5 from 11am to 4pm.

The venue is large, easily accessible, and offers ample parking spaces!
A large Communication campaign will take place, in the hope to attract as many shoppers as possible, and all will be done to create a festive and cheerful atmosphere...

Artists, Artisans, Makers, Farmers are invited to apply.

Original products only, no resale please.

Tables and chairs are NOT provided; vendors must bring their own. No tent, as it is indoors!

The vendor fee to participate is \$20 per space: 1 booth is 10W long by 5W deep.

This fee is due upon reservation and is non-refundable.

You have until the 20th of November to register.

APPLICATIONS MUST BE SENT BY MAIL TO:

ALFRED 21st CENTURY GROUP
PO 1182
Alfred, NY 14802

AND MUST INCLUDE

Your duly completed application form,
along with the payment of 20 dollars (either cash or check)
and the copy of your liability coverage as well as certificates and licenses if applicable.

If you have any questions, please feel free to contact us at alfredny21cg@gmail.com
or call: 607-490-2345

Thank you!

APPLICATION FORM

Please provide the following information to apply for a space in our 2026 Alfred Holiday Market.

The organizers of the "Alfred Holiday Market" reserve the right to deny an applicant for any reason.

PART I- VENDOR CONTACT AND PRODUCT INFORMATION

Name: _____

Business Name: _____

Street Address: _____

Town: _____ Zip: _____

Phone Number: _____ Alternate Number: _____

Email Address: _____

Link to social media account (if any): _____

Products for Sale (brief description): _____

Do you need access to electricity?

☐ Yes (if yes, please describe): _____

☐ No

Do you have any special remarks we need to take into consideration? _____

Are you already an Alfred Farmers Market Vendor

☐ Yes

☐ No

If not, would you like to become one?

☐ Yes

☐ No

PART II- LICENSES, PERMITS, & CERTIFICATES

Do you have your own licenses, Permits and certificates to operate?

☐ Yes

☐ No

NB: The Alfred Holiday Market requires that a copy of the following relevant documents be submitted with your application (*please check to see if this pertains to you*):

- A 20C Kitchen License
- Department of Health Permits
- Home Processors Exemption
- Nursery and/or Greenhouse Registration Certificates
- Crop Plans for vegetable and fruit producers

FYI No permits, licenses, or certificates needed:

- Fresh produce-raw, unprocessed
- Eggs
- Honey- single ingredient
- Maple syrup- single ingredient
- Whole cultivated mushrooms
- Grains and legumes- prepackaged

Permits, licenses, and certificates needed:

- Baked goods
- Honey- additional ingredients added
- Maple syrup- additional ingredients added
- Mushrooms-ready to eat
- Plant sales
- Wine, beer, liquor
- Processed foods- jams, jellies, etc.
- Meat- depending
- Dairy
- Fresh cut flowers
- Crafts
- Ready to eat or drink prepared foods and beverages
- Any samples of vendors' products for human consumption
(required even if samples are free)

PART III- INSURANCE AND SALES TAX

Do you have your own liability coverage to Operate?

☐ Yes

☐ No

NB:

- Vendors must carry \$500,000 business liability insurance (except student vendors and community tables)
- All vendors of taxable products must be registered for New York State sales tax and post their certificate visibly at their vendor booth.

PART V: DISCLOSURES AND AGREEMENTS

☐ I will be set up and operational no less than 30 minutes prior to market opening

Set up time: Between 9.30 and 10:45 a.m. the day of.

☐ I will be responsible for all the content on my booth.

☐ I will remove all items from Market grounds no later than 5 PM on the 5th of December.

☐ I will not close down my booth prior to the closing time of the market. I will be setup and ready for sales until the market is complete.

☐ I understand that I must follow the load in and load out locations and instructions that will be provided to me by the market manager the day of.

☐ I will follow all parking instructions and guidelines and only park in designated areas.

☐ I understand that there may be no accessible WIFI.

☐ I understand that I must remove all my trash from premises at the end of the market.

☐ I agree to pay the Holiday Market fees as set forth in the above agreement and understand its non-refundable nature. No space is considered "booked" unless an application, along with fee paid has been made.

☐ As a vendor at the Alfred Holiday Market, I agree to save, hold harmless, and indemnify the organizers, host locations, members, and employees from any and all liability or responsibility pertaining to any damages to person or property on the site leased by me when such damages, or liability arise out of any acts of my own, or of my employees or associates, located at said site.

☐ I accept terms and conditions.

NAME (PLEASE PRINT): _____

SIGNATURE: _____ **DATE:** _____